Career Service Information

LOCATION & DATES

Washington State Convention Center
Hall 4A
800 Convention Place
Seattle, WA  98101

Sunday, August 8 to Wednesday, August 12, 2015

STANDARD OFFICE EQUIPMENT

Each 12’ x 12’ Executive Suite includes the following:

1 – Cocktail Table 1 – Wastebasket
1 – 6’ White Draped Table 1 – Standard Electrical Outlet
4 – Padded Side Chairs 1 – Table Lamp
1 – Identification Sign with Company Name Locking Office Door

NOTE: Any change(s) in standard equipment is at the exhibiting company’s expense.

ADVANCE SHIPPING

Advance shipping begins Monday, July 6 at 8:00 AM and ends Tuesday, August 4 at 4:00 PM.

Advance shipping address:
(Your Company Name & Booth Number)
JSM Expo 2015
c/o Hargrove
YRC Seattle
12855 48th Avenue, S.
Tukwila, WA  98168

Advance Warehouse Receiving Hours: Monday – Friday, 8:00 AM to 4:00 PM

DIRECT SHIPPING

Direct shipping will begin on Saturday, August 8 at 8:00 AM.

Direct shipping address:
(Your Company Name & Booth Number)
JSM Expo 2015
c/o Hargrove
Washington State Convention Center
Hall 4A
800 Convention Place
Seattle, WA  98101
PAYMENT FORM - CAREER SERVICE

Advance Order Deadline: **Monday, July 20, 2015**

<table>
<thead>
<tr>
<th>Company Name:</th>
<th></th>
<th>Suite:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
<td>City:</td>
<td>State/Zip:</td>
</tr>
<tr>
<td>Contact Name:</td>
<td></td>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td></td>
<td>Fax:</td>
<td></td>
</tr>
</tbody>
</table>

**Payment Policy:**
Payment in full must accompany your order. For your convenience, we accept payment by Visa, MasterCard, Discover Card, American Express, company check, and wire transfer*. For tax-exempt status, please submit a tax-exempt certificate.

**Credit Card on File:**

<table>
<thead>
<tr>
<th>Card Type</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>VISA</td>
<td></td>
</tr>
<tr>
<td>MasterCard</td>
<td></td>
</tr>
<tr>
<td>Discover</td>
<td></td>
</tr>
<tr>
<td>American Express</td>
<td></td>
</tr>
</tbody>
</table>

Credit Card Number**:

Credit Card Number: ________________

EXP: __________ / __________

Cardholder’s Billing Address: __________________________________________________________

Cardholder: __________________________ Signature: __________________________

** Hargrove will apply all charges incurred at show site to this card.
To make other arrangements, contact us at 301.306.4627 exhibitorservices@hargroveinc.com.

**Order Payment Method:**

- [ ] Charge the above listed credit card. **OR** [ ] Check Enclosed # ____ Dated ____/____/____ (Ref: 5032860MK) **OR**

- [ ] Wire Transfer* on _______ from _______ in _______ (Date) (Bank) (Country)

*Send wire transfers to:
Hargrove, Inc.
c/o Branch Banking and Trust Company (BB&T Bank)
College Park, MD  20740
USA
ABA #055003308, Account #0005157351151, SWIFT Code: BRBTUS33

Include your company name, booth number and show name, and the country and bank where the transfer originated. Be sure to include the following wire transfer fees: $20 for wire transfers originating within the US, $40 for transfers originating from a bank in any other country.

**Third-Party Billing:**
In the event that you have arranged for an exhibit house to handle your billing, a Third-Party Billing Agreement must be completed. As the exhibiting company, you are responsible for all charges incurred at the show, should your display house fail to meet the required payment terms explained above.
ORDER RECAP FORM - CAREER SERVICE

Company Name: ____________________________ Suite: ____________

- Please complete and return with payment and your order(s).
- You may choose to pay by credit card, check or wire transfer. Complete and submit the Payment Form regardless of payment method.

**Calculation of Orders** (totals from Hargrove’s order forms):

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Optional / Additional Furnishings</td>
<td></td>
</tr>
<tr>
<td>Cleaning</td>
<td></td>
</tr>
<tr>
<td>Material Handling Estimate</td>
<td></td>
</tr>
<tr>
<td>Other Hargrove Services:</td>
<td></td>
</tr>
<tr>
<td>TOTAL DUE TO HARGROVE, INC.</td>
<td>$</td>
</tr>
</tbody>
</table>

**Order Payment Method:**

- □ Charge the Credit Card listed on the Payment Form.
- □ Check Enclosed # ______ Dated _____ / _____ / ______ (Ref: 5032860MK)
- □ Wire Transfer on __________ from ________________ in ________________ (Date) (Bank) (Country)

Thank you for your order! If we can be of further assistance, or you need additional information, please call us at 301.306.4627 or email us at exhibitorservices@hargroveinc.com.
THIRD-PARTY BILLING AGREEMENT - CAREER SERVICE

As an Exhibiting Company electing to use third-party billing, I understand and hereby agree that the ultimate responsibility for payment of all charges is mine. Further, I agree to be bound by all terms and conditions as described on the Order Forms in this manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to me, the exhibiting company.

Exhibiting Company Name: ________________________________ Suite: __________
Exhibiting Company Contact Name: ____________________________
Exhibiting Company Contact Info: ________________________________

Address: ___________________________ City: __________ State: __________ Zip: __________
Phone: ___________________________ Fax: __________ Email: __________

All invoices are due and payable upon receipt, by either party. By completing this form, you are agreeing to all terms mentioned:
Signature: ___________________________ Date: __________

The following items are to be charged to the third party:

[ ] ALL SERVICES   [ ] OR:

[ ] FURNITURE/CARPET  [ ] SIGNS  [ ] BOOTH CLEANING
[ ] MATERIAL HANDLING  [ ] SHIPPING  [ ] LABOR
[ ] OTHER: ________________________________________________

Third-Party Name: ________________________________
Third-Party Contact: ________________________________
Third-Party Contact Info: ________________________________

Address: ___________________________ City: __________ State: __________ Zip: __________
Phone: ___________________________ Fax: __________ Email: __________

All invoices are due and payable upon receipt, by either party. By completing this form, you are agreeing to all terms mentioned:
Signature: ___________________________ Date: __________

Payment Policy:
Payment in full must accompany your order. For your convenience, we accept payment by Visa, MasterCard, Discover Card, American Express, company check, and wire transfer. For tax-exempt status, please submit a tax-exempt certificate.

Credit Card on File: [ ]
Credit Card Number**:

Cardholder’s Billing Address: __________________________________________

Cardholder: ___________________________ Signature: ___________________________

** Hargrove will apply all charges incurred at show site to this card.
To make other arrangements, contact us at 301.306.4627 exhibitorservices@hargroveinc.com.

Order Payment Method:
[ ] Charge the above listed credit card.   OR   [ ] Check Enclosed # _____ Dated ___/___/____ (Ref: 5032860MK)
To assist you in planning for your participation in this show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. Please review the following to better understand the different jurisdictions.

**Exhibit Installation & Dismantling**
We currently have an agreement with the local Carpenters Union to provide labor for display installation and dismantling. Full-time employees of the exhibiting companies, however, may install and dismantle their own exhibits without assistance from the Carpenters Union as long as the exhibit can be installed and dismantled utilizing no more than one (1) full-time company employee in a half hour or less without the use of tools or ladders. (NOTE: Proof of full-time employment status must be carried at all times.) Labor required in excess of this must be ordered thru Hargrove. It is recommended that all display labor you require be ordered in advance using Hargrove’s Labor Form, located in the Exhibitor Service Manual.

**Material Handling**
Exhibiting companies may hand-carry their own materials into and out of the exhibit facility. The use or rental of dollies, flat carts and other mechanical equipment is not permitted. Hargrove will control access to the loading docks in order to provide for a safe and orderly move in/out. Only full time employees of the exhibiting companies will be permitted to hand-carry items into and out of the exhibit facility. (See note above re: proof of full-time status.) Unloading or reloading at the dock of any and all contracted carriers will be handled exclusively by Hargrove.

**Tipping**
Hargrove, Inc. requests that exhibiting companies refrain from tipping our employees. They are paid at an excellent wage scale denoting a professional status and we feel that tipping is not necessary. Any request for a tip made by any employee of Hargrove, Inc. should be brought to the attention of a Hargrove representative at the Exhibitor Service Desk. We thank you in advance for your cooperation in this matter.

**In General**
Any questions arising with regard to union jurisdictions or practices should be directed to the Hargrove manager on the floor. Craftsmen at all levels have been instructed to refrain from expressing any grievances or directly challenging the practices of any exhibiting companies.

**A Note about Safety:** Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support standing weight. Hargrove, Inc. cannot be responsible for injuries or falls caused by the improper use of rental furniture. If assistance is required in assembling your booth, please order installation and/or dismantling labor by using the enclosed Order Form and the necessary ladders and tools will be provided. Please assist us in our efforts to provide a safe working environment for everyone.
LIMITS OF LIABILITY

Please read carefully, as the consignment of a shipment to Hargrove or the placement of an order with Hargrove by an Exhibiting Company, or by any shipper to or on behalf of the exhibiting company, shall be construed as an acceptance by such Exhibiting Company (and/or other shipper) of the terms and conditions set forth below.

Invoice Adjustment Policy: Once the show opens, you may obtain a statement of your account at the Hargrove Service Center. Please review all charges and bring any discrepancies to Hargrove’s attention prior to the close of the show. No adjustments will be made to items appearing on your statement after show closing. Hargrove will issue a final invoice for your account after the close of the show. You must bring any invoice discrepancies to Hargrove’s attention within 30 calendar days of the last show day if any adjustments are to be made. No exceptions will be made to this policy.

NOTE: Protection of all materials belonging to the Exhibiting Company is the sole responsibility of the Exhibiting Company. Remember to insure your exhibit and all collateral materials from the time they leave your firm until they are returned after the show. A “rider” to an existing insurance policy can usually do this.

Damage & Loss

Hargrove, Inc. and its subcontractors do not insure the Exhibiting Company’s property against loss or damage. Further, Hargrove and its subcontractors do not provide for full replacement value should loss or damage occur. The Exhibiting Company shall obtain insurance for Exhibiting Company’s property.

If Exhibiting Company’s property is lost or damaged due to the performance or nonperformance of services provided by Hargrove or its subcontractors, or due to negligence by Hargrove, its subcontractors or their employees, the liability of Hargrove and its subcontractors shall be limited to $.30 per pound per article, with a maximum liability of $50.00 per item or $1000.00 per shipment, whichever is less. This amount shall be the Exhibiting Company’s agreed upon damages.

Specifically, Hargrove and its subcontractors shall not be liable for:
- Damage to uncrated materials, improperly packed freight, and concealed damage or glass breakage.
- Loss, theft or disappearance of shipments while the booth is left unattended, i.e., once materials have been delivered to the Exhibiting Company’s booth area during move-in, or, once shipments are packed and ready for loading on the move-out. Security of all exhibit materials contained in the rented booth space is the sole responsibility of the Exhibiting Company.
- Loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond Hargrove and its subcontractors’ control.
- Loss, shortages, or damage related to shipments received without proper documentation, i.e., freight bills without specified piece count (UPS, Federal Express, privately owned vehicles, local couriers, company vehicles, or miscellaneous air freight carriers).
- Actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an Exhibiting Company’s materials which may make it impossible or impractical for the Exhibiting Company to exhibit its materials.

Agreement between Hargrove, Inc. and Exhibitor

Hargrove and its subcontractors shall not be bound by any claim presented more than 30 calendar days after the date of the incident.

In the event of a dispute with Hargrove and its subcontractors regarding loss or damage to any of the Exhibiting Company’s property, the Exhibiting Company agrees that payment for services provided by Hargrove or its subcontractors will not be withheld in any amount as an offset against the amount of any alleged loss or damage. The Exhibiting Company agrees to pay the full amount for the services provided by Hargrove and its subcontractors prior to the close of the show. The Exhibiting Company further agrees that any claim against Hargrove or its subcontractors will be handled as a separate transaction to be resolved on its own merits.

The Exhibiting Company agrees, in relation to the receiving, material handling, storage and reloading of its freight, that Hargrove and its subcontractors will act as the Exhibiting Company’s agent when signing any documentation related to its shipment. If any employee of Hargrove and its subcontractors sign a delivery receipt, Material Handling Agreement or any documentation, it is agreed that Hargrove and its subcontractors are doing so on behalf of the Exhibiting Company, and the Exhibiting Company accepts the responsibility of said shipment.

Empty container labels are available on site at the Hargrove Exhibitor Service Center. Affixing the labels is the sole responsibility of the Exhibiting Company and/or his representatives. All previous labels should be removed. Hargrove assumes no responsibility for containers with incorrect labels. Further, Hargrove assumes all containers labeled “empty” to be empty, and therefore assumes no liability for material or equipment left inside a container marked as empty.

In all cases where Exhibiting Companies store materials with Hargrove (empty, accessible, dry, refrigerated, or otherwise), they do so at their own risk. Hargrove assumes no liability for items placed in such storage.

Hargrove and its subcontractors reserve the right to change designated carriers; if the carrier assigned by the Exhibiting Company does not pick up Exhibiting Company’s freight on time. The Exhibiting Company will be responsible for payment to the carrier that Hargrove and its subcontractors choose to reroute the Exhibiting Company’s freight. Hargrove and its subcontractors assume no responsibility as a result of rerouting or handling of freight.
CAREER SERVICE

OPTIONAL / ADDITIONAL FURNISHINGS - CAREER SERVICE

Advance Order Deadline: **Monday, July 20, 2015**

Company Name: ___________________________ Suite: ____________

- **Order online** by the deadline date to receive the lowest price.
- Advance orders for the Career Service are strongly suggested; carpet and carpet padding are only available by advance order.
- Advance prices apply to orders received with payment by the deadline date.
- Items canceled after delivery will be refunded 50% of the original price.
- Drape color choices for this show are **Black, Blue, Burgundy, Gold, Grey/Silver, Red, Teal** and **White**. If a drape color is not indicated, Hargrove will provide show colors.
- Need an item not listed? Call 301.306.4627

<table>
<thead>
<tr>
<th>Description</th>
<th>Product #</th>
<th>Online Order Price</th>
<th>Advance Price</th>
<th>Standard Price</th>
<th>Quantity</th>
<th>Color</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STANDARD CARPET</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12’ x 12’ Grey Carpet (no color options)</td>
<td>C12</td>
<td>$ 435</td>
<td>$ 479</td>
<td>N/A</td>
<td>Grey</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CARPET PADDING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12’ x 12’ Padding</td>
<td>CP12</td>
<td>$ 197</td>
<td>$ 217</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>STANDARD TABLES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Round Tables (30” diameter top)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Low – 18” high</td>
<td>E</td>
<td>$ 195</td>
<td>$ 215</td>
<td>$ 273</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard – 30” high</td>
<td>F</td>
<td>$ 195</td>
<td>$ 215</td>
<td>$ 273</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tall – 42” high</td>
<td>G</td>
<td>$ 195</td>
<td>$ 215</td>
<td>$ 273</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Draped Tables (30” high x 24” wide)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small (4’ long)</td>
<td>H4</td>
<td>$ 149</td>
<td>$ 163</td>
<td>$ 208</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard (6’ long)</td>
<td>H6</td>
<td>$ 177</td>
<td>$ 195</td>
<td>$ 248</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long (8’ long)</td>
<td>H8</td>
<td>$ 204</td>
<td>$ 224</td>
<td>$ 286</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Draped Counters (42” high x 24” wide)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small (4’ long)</td>
<td>I4</td>
<td>$ 177</td>
<td>$ 195</td>
<td>$ 248</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard (6’ long)</td>
<td>I6</td>
<td>$ 204</td>
<td>$ 224</td>
<td>$ 286</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long (8’ long)</td>
<td>I8</td>
<td>$ 233</td>
<td>$ 256</td>
<td>$ 326</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>STANDARD CHAIRS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barstool</td>
<td>Q</td>
<td>$ 120</td>
<td>$ 132</td>
<td>$ 168</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chair – Side (armless)</td>
<td>O</td>
<td>$ 95</td>
<td>$ 104</td>
<td>$ 132</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subtotal: _______________________
Tax 9.5%: _______________________
TOTAL: _______________________

50-effective01/14
CAREER SERVICE

CLEANING - CAREER SERVICE

Advance Order Deadline: Monday, July 20, 2015

Company Name: ___________________________ Booth: __________

- Order online by the deadline date to receive the lowest price.
- Advance order prices apply to orders received with payment by the deadline date.
- Cleaning orders are based on the square footage of your booth (length x width).
- Vacuuming is discounted 10% for booths that are 600 square feet and larger. The discount will appear on your statement.
- Daily vacuuming service includes nightly emptying of wastebaskets rented from Hargrove.
- Porter service is trash removal periodically throughout the show days. This service is recommended for exhibitors with lots of giveaways or food service.
- Hargrove is the exclusive cleaning contractor for this show.

HELPFUL HINTS: To calculate your vacuuming/cleaning rate, multiply the length of your booth by the width to get the total square footage (i.e., quantity). Then, multiply the square footage (quantity) by the vacuuming/cleaning price. Please note that porter service is a daily rate.

<table>
<thead>
<tr>
<th>Description</th>
<th>Product #</th>
<th>Online Order Price</th>
<th>Advance Price</th>
<th>Standard Price</th>
<th>Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacuuming/Cleaning – Pre-Show (one time) only, per sq ft</td>
<td>CC1</td>
<td>$ 0.54</td>
<td>$ 0.59</td>
<td>$ 0.76</td>
<td>sq ft</td>
<td></td>
</tr>
<tr>
<td>Vacuuming/Cleaning – Daily (each show day), per sq ft</td>
<td>CC2</td>
<td>$ 2.01</td>
<td>$ 2.21</td>
<td>$ 2.81</td>
<td>sq ft</td>
<td></td>
</tr>
<tr>
<td>Porter Service – up to 600 sq ft, per day</td>
<td>CC4</td>
<td>$ 149</td>
<td>$ 163</td>
<td>$ 208</td>
<td>day(s)</td>
<td></td>
</tr>
<tr>
<td>Porter Service – 600-1600 sq ft, per day</td>
<td>CC5</td>
<td>$ 183</td>
<td>$ 201</td>
<td>$ 256</td>
<td>day(s)</td>
<td></td>
</tr>
<tr>
<td>Porter Service – over 1600 sq ft, per day</td>
<td>CC6</td>
<td>Call for quote</td>
<td></td>
<td></td>
<td>day(s)</td>
<td></td>
</tr>
<tr>
<td>Shampooing or Wet Mop Service</td>
<td>CC3</td>
<td>Call for quote</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subtotal: ________________________
Tax 9.5%: ________________________
TOTAL: ________________________
CAREER SERVICE

MATERIAL HANDLING ESTIMATE - CAREER SERVICE

Company Name: ___________________________ Suite: ___________________________

- Material Handling is billed by the hundredweight (CWT) per shipment, with a **2 CWT minimum**. Small packages (30 pounds or less per shipment) are billed per piece.
- When computing material handling costs, remember to round up to the next hundred pounds. For example, a delivery that weighs 347 pounds will be billed at 4 CWT.
- Shipments received without weight tickets will be weighed and charged special handling rates.
- Special handling rates also apply to shipments requiring additional or double handling, including pad-wrapped, unskidded and double-stacked shipments; side-door, constricted-space and/or ground-level unloading, and oversized crates.
- Material Handling charges will appear on your statement after actual inbound and outbound shipments have been processed.

**NOTE:** Shipments handled before 8:00 AM or after 4:30 PM Monday thru Friday, or anytime Saturday, Sunday or holiday, will be accessed a 35% overtime surcharge.

<table>
<thead>
<tr>
<th>Description</th>
<th>Product #</th>
<th>Price – per CWT (unless noted otherwise)</th>
<th>Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>WAREHOUSE (ADVANCE) SHIPMENT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crated or Skidded Shipment</td>
<td>MH1</td>
<td>$117.00</td>
<td>$234.00</td>
</tr>
<tr>
<td>Small Package - first piece (applies to shipment weighing 30 pounds or less)</td>
<td>MH2</td>
<td>$55.00</td>
<td></td>
</tr>
<tr>
<td>Small Package - each additional</td>
<td>MH3</td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>Special Handling/Uncrated Shipment</td>
<td>MH4</td>
<td>$157.95</td>
<td>$315.90</td>
</tr>
<tr>
<td>Overtime Surcharge - Crated or Skidded Shipment</td>
<td>MH5</td>
<td>$40.95</td>
<td>$81.90</td>
</tr>
<tr>
<td>Overtime Surcharge - Special Handling/Uncrated Shipment</td>
<td>MH6</td>
<td>$55.28</td>
<td>$110.56</td>
</tr>
<tr>
<td>Late-to-Warehouse Surcharge* - Crated or Skidded Shipment delivered after the published advance warehouse deadline</td>
<td>MH7</td>
<td>$58.50</td>
<td>$117.00</td>
</tr>
</tbody>
</table>

*NOTE:* Truck and driver fees (to move materials to show site) may apply. Any "Small Package" arriving late to the warehouse will be charged the CWT minimum.

| SHOW SITE (DIRECT) SHIPMENT |           |                                        |         |
| Crated or Skidded Shipment | MH8       | $111.00                                | $222.00 |
| Crated Shipment via Special Carrier (FedEx, UPS, DHL, USPS, etc.) | MH9       | $138.75                                | $277.50 |
| Small Package - first piece (applies to shipment weighing 30 pounds or less) | MH10      | $55.00                                |         |
| Small Package - each additional | MH11      | $50.00                                |         |
| Special Handling/Uncrated Shipment | MH12      | $149.85                                | $299.70 |
| Overtime Surcharge - Crated or Skidded Shipment | MH13      | $38.85                                | $77.70  |
| Overtime Surcharge - Crated Shipment via Special Carrier | MH14      | $48.56                                | $97.12  |
| Overtime Surcharge - Special Handling/Uncrated Shipment | MH15      | $52.45                                | $104.90 |
| Off-Target Surcharge - shipment received at show site outside of the published exhibitor move-in schedule | MH16      | $38.85                                | $77.70  |

MISCELLANEOUS SERVICE

<table>
<thead>
<tr>
<th>Description</th>
<th>Product #</th>
<th>Price – per CWT/Piece</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Return to Warehouse (includes hold period** / first 5 days of storage)</td>
<td>MH17</td>
<td>$40.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>Warehouse Storage Fee - per day (outside advance warehouse acceptance period)</td>
<td>MH18</td>
<td>$5.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Marshaling Yard Fee</td>
<td>MH19</td>
<td>$30 per shipment</td>
<td></td>
</tr>
</tbody>
</table>

**Hold Period:** Materials returned to the warehouse will be held for 5-business days; materials may not be picked up until after the hold period.

**Product Lineup:**

<table>
<thead>
<tr>
<th>Product #</th>
<th>Description</th>
<th>Carrier</th>
<th># of Pieces</th>
<th># of CWTs</th>
<th>Price per CWT/Piece</th>
<th>Total</th>
</tr>
</thead>
</table>

**TOTAL:**

1 Hargrove Drive • Lanham, MD 20706 • 301.306.4627 • Fax 301.731.5438 • exhibitorservices@hargroveinc.com
TO: HARGROVE
YRC Seattle
12855 48th Avenue, S.
Tukwila, WA 98168

JSM 2015 – Career Service

COMPANY NAME: ________________________________

SUITE NUMBER: ___________

MUST BE RECEIVED BY:
Tuesday, August 4 at 4:00 PM

ADVANCE SHIPPING LABEL

PLEASE CUT ALONG THIS LINE AND AFFIX LABEL TO PACKAGE

PLEASE MAKE ADDITIONAL COPIES OF THESE LABELS AS NEEDED

TO: HARGROVE
YRC Seattle
12855 48th Avenue, S.
Tukwila, WA 98168

JSM 2015 – Career Service

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