

PRG, LLC
 Attn: TRADE SHOW SERVICES
 Toll Free: 888-844-4225
 Fax: 404-214-4801
 Email: tradeshows@prg.com
 Website: www.prg.com
 Online Ordering: <https://orders.prg.com>
 ONLINE ORDER CODE: JSM20110717



Company: _____

MEETING ROOM ORDER FORM

QTY		DISPLAY PACKAGES	1-Day Mtg Rate	EXT. TOTAL
		42" Plasma Monitor / DVD Display Package Includes: 42" Plasma Monitor (16:9 / 1024x768 Resolution), Floor Stand and DVD Player	475.00	
		42" Plasma Monitor / Computer Display Package Includes: 42" Plasma Monitor (16:9 / 1024x768 Resolution), Floor Stand and Laptop Computer (Windows XP / Office 2007)	575.00	
		50" Plasma Monitor / DVD Display Package Includes: 50" Plasma Monitor (16:9 / 1024x768 Resolution), Floor Stand and DVD Player	595.00	
		50" Plasma Monitor / Computer Display Package Includes: 50" Plasma Monitor (16:9 / 1024x768 Resolution), Floor Stand and Laptop Computer (Windows XP / Office 2007)	695.00	
QTY		HI-DEFINITION VIDEO DISPLAYS	1-Day Mtg Rate	EXT. TOTAL
		40" HD Display Monitor (16:9 / 1920x1080p Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	375.00	
		46" HD Display Monitor (16:9 / 1920x1080p Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	425.00	
		52" HD Display Monitor (16:9 / 1920x1080p Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	550.00	
		Custom & Larger Displays Available - Call for a Quote	CALL	
QTY		COMPUTER DATA DISPLAYS	1-Day Mtg Rate	EXT. TOTAL
		19" LCD Monitor (4:3 / 1280x1024 Resolution / Computer Only) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	85.00	
		24" LCD Monitor (16:9 / 1900x1200 Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	165.00	
		32" LCD Monitor (16:9 / 1365x768 Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	275.00	
		42" Plasma Monitor (16:9 / 1024x768 Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	350.00	
		50" Plasma Monitor (16:9 / 1280x768 Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	500.00	
		61" Plasma Monitor (16:9 / 1365x768 Resolution) Visual Source: Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other / Specify _____ Mounting: Table Top <input type="checkbox"/> Wall <input type="checkbox"/> Floor Stand <input type="checkbox"/> Other / Specify _____	950.00	
		Custom & Larger Displays Available - Call for a Quote	CALL	
QTY		DISPLAY ACCESSORIES	1-Day Mtg Rate	EXT. TOTAL
		Monitor Floor Stand w/ Shelf (For Use with PRG Provided Monitor)	85.00	
		Monitor Floor Stand w/ Shelf (For Use with CLIENT Provided Monitor)		
		!!! Client MUST SUPPLY PRG Approved Wall Mount - CALL FOR DETAILS !!!	125.00	
		Custom Display Mounting Available - Call for a Quote	CALL	
		Equipment Subtotal (page 1)		

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QTY		VIDEO	1-Day Mtg Rate	EXT. TOTAL
		DVD Player (Consumer Grade - NTSC Format USA)	55.00	
		DVD Player (Pro Grade - NTSC / PAL / SECAM International Multi-Format)	95.00	
		Blu-ray Player (Consumer Grade - NTSC Format USA)	75.00	
		26" LCD Monitor w/ Built-In DVD Player (16:9 / 1366x768)	200.00	
		Video DA (Used to Send DVD Player Output to Multiple Monitors)	35.00	
		Custom Designed Video Systems Available - Call for a Quote	CALL	
QTY		COMPUTER PACKAGES	1-Day Mtg Rate	EXT. TOTAL
		Desktop Computer / 19" Monitor Package Includes: Desktop PC w/ XP / Office / Keyboard / Mouse & 19" LCD Monitor	85.00	
		Desktop Computer / 24" Widescreen Monitor Package Includes: Desktop PC w/ XP / Office / Keyboard / Mouse & 24" LCD Monitor	165.00	
		Mac Mini Computer / 24" Widescreen Monitor Package Includes: Mac Mini w/ OS 10.0 / Keyboard / Mouse & 24" LCD Monitor	215.00	
QTY		LAPTOPS & ACCESSORIES	1-Day Mtg Rate	EXT. TOTAL
		Laptop Computer w/ Windows XP & Office 2007	165.00	
		Mac Book Pro Computer w/ Mac OS 10.0	225.00	
		Laser Printer (Black & White)	165.00	
		USB Keyboard & Mouse	15.00	
		Wireless Keyboard & Mouse	30.00	
		PC Speakers	20.00	
		8 Port Ethernet Hub	30.00	
		Computer DA (Used to Send Computer Video Output to Multiple Monitors)	35.00	
		Custom Designed Presentation Equipment Available - Call for a Quote	CALL	
QTY		PROJECTORS, SCREENS & ACCESSORIES	1-Day Mtg Rate	EXT. TOTAL
		LCD Projector (3000 Lumens / 1024x768 Resolution)	250.00	
		LCD Projector (4500 Lumens / 1024x768 Resolution)	300.00	
		Tripod Screen w/ Skirt	30.00	
		Overhead Projector with Stand	45.00	
		Front Projection Screen 7.5 X 10 Includes Dress Kit	150.00	
		Front Projection Screen 9 x 12 Includes Dress Kit	200.00	
		Safelock Projector Stand	15.00	
		Digital Speaker Timer with LED Display	95.00	
		Laser Pointer	30.00	
		Flipchart Easel, Pad Markers	20.00	
		Custom Designed Projection Equipment Available - Call for a Quote	CALL	
QTY		AUDIO EQUIPMENT	1-Day Mtg Rate	EXT. TOTAL
		4 Ch Audio Mixer	30.00	
		6 ch Audio Mixer	75.00	
		Wired Microphone (headset, handheld, or lavalier)	30.00	
		Wireless Microphone (headset, handheld, or lavalier)	140.00	
		Set of (2) Powered Speakers/Stands (Up to 75 Attendees)	130.00	
		Equipment Subtotal (page 2)		
		Equipment Subtotal (page 1)		
		Equipment Total		
		Labor Service Charge (30% of Equipment Total or \$125.00 Minimum) WHICHEVER IS GREATER		
		Sales Tax (7% of Equipment & Labor Total)		
		Optional Damage Waiver* (10% of Equipment Total)		
		PRICES LISTED ARE RUN OF SHOW		Total

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MEETING ROOM ORDER FORM

AGREEMENT AND PAYMENT INFORMATION

Custom Quote: Call Exhibit Services for Multi-Day Meeting Pricing, Operator Technical Labor, i.e., Projectionist, Video / Audio Engineer, PowerPoint Technician, etc., or Any Additional Equipment Not Listed.

Optional Damage Waiver*: Customer is responsible for the actual cost to repair any equipment damaged during the rental period. At the customer's option, a damage waiver may be purchased that will provide coverage for damage repair costs up to \$2,000 per rental contract. This does not cover lost or stolen equipment. The cost of the damage waiver is 10% of the equipment rental cost.

Cancellation Policy: Cancellation of rental equipment and services must be made **72 hours prior** to delivery. No refunds will be made for cancellations less than 72 hours to delivery.

Installation / Delivery / Pickup: A representative from your company **must be present** at time of delivery to sign for the equipment. Repeat deliveries are subject to an additional charge. PRG is not authorized to pickup equipment prior to the show closing. At the close of the show, a representative from your company must remain with the equipment until it is picked up. In union venues, delivery / pickup times may vary due to the availability of laborers.

Rental Rates: The advance rate deadline is **two weeks prior** to the first show day. Rental rates (advance / on-site) are for the entire length of the show.

Venue Charges (if applicable): Union labor, carpenters, electricians, etc. will be billed directly to the end-user. Electrical services are not included in equipment pricing.

Payment Information:

Credit Card: 15 Card Numbers

16 Card Numbers

16 Card Numbers

Credit Card #:

Exp. Date:

MONTH / YEAR

Cardholder's Name _____ Cardholder's Signature _____

Cardholder's Address _____

City: _____ State: _____ Zip: _____

COMPANY INFORMATION

COMPANY NAME: _____

ADDRESS: _____

PHONE: _____

FAX: _____

CONTACT: _____

EMAIL: _____

DELIVERY INFORMATION

SHOW NAME: JSM 2011

FACILITY: _____

MEETING RM NAME / NO.: _____

START TIME / DATE: _____

FINISH TIME / DATE: _____

ON-SITE CONTACT: _____

ON-SITE PHONE: _____