Welcome Note to Judges
University/College, 2015

First, many thanks to you all for judging this year’s ASA DataFest. I very much appreciate your taking the time to help with this event. I just wanted to give you a few notes about what to expect this weekend.

First, please plan to arrive around Insert Date and Time. The teams' will stop working at TIME and only presentations submitted by TIME will be judged. There will be a little bit of motion as we then give directions and send people to the proper places, and this will give you time as a group to discuss plans for judging.

We're expecting about XX teams. Each team will make a 4 minute presentation and be allowed only 2 slides plus one "title" slide that includes only names and a title. We're going to randomly split the teams into two groups (I don't expect all XX to make it through the weekend) and you'll judge them as a trio of judges. Each trio will select one winner in these three categories: Best Insight, Best Use of External Data, and Best Visualization. Next, we will assemble the totality of the teams together, and announce the two sets of winners. These winners will then go head-to-head, and you six will choose which of the two gets the prize. The other will be the "Honorable Mention".

The data come from INSERT NAME, an "INSERT DESCRIPTION". You can google them to learn more. So we'll have some very good indications of what they're looking for. In the meantime, I'm attaching an "about the data" that INSERT NAME provided and that should give you a very good idea of what is possible with these data.

I've also attached an Non-Disclosure Agreement, the version the students will sign, and ask that you please sign and forward to me, and I'll forward to INSERT NAME. Basically, you can't share or use the data in any way other than in support of this weekend's event.

Finally, I'll be sending a general description of the "spirit" of ASA DataFest and the ideas behind the prizes.

A few fun facts:
Include information about your team.